

Application for MSA New Officials Registration

If you have any questions, or need help filling in this form please phone our Licence Section on 01753 765000.

Section 1 – Your personal details Any existing MSA licence number (if known)

Surname:

First Name(s):

Address:

 Postcode:

Business phone number: Evening phone number:

Mobile phone number: Fax number:

E-mail address:

Date of Birth: Male: Female:

FIRMLY ATTACH
YOUR PHOTO
HERE. AFTER
HAVING PRINTED
YOUR FULL NAME
AND LICENCE
NUMBER
CLEARLY ON ITS
REVERSE.

Section 2 – Your registration details

Please which type of Officials Licence is required. (Please refer to the notes overleaf regarding qualification of these grades)

CLERK OF THE COURSE

- Clerk of Course Probationary Kart
- Clerk of Course Probationary Off-Road
- Clerk of Course Probationary Race
- Clerk of Course Probationary Rallycross
- Clerk of Course Probationary Speed
- Clerk of Course Probationary Stage Rally

MEDICAL

- Registered Doctor
- Registered Paramedic
- Registered Medical Assistant

TIMEKEEPER

- Timekeeper Trainee

OTHER

- ARKS Club Examiner
- Driving Standards Observer (Race)
- Radio Controller Probationary
- Trainee Steward
- Training Instructor
- Route Liaison Officer (MSA Appointment Only)

RESCUE & RECOVERY

- Rescue Trainee
- Recovery Trainee

SCRUTINEER

- Environmental Scrutineer Trainee
- Scrutineer Trainee Car
- Scrutineer Trainee Kart

When attending events in your licensed capacity do you come into contact with minors under age 18? Yes No

Section 3 – Declaration

- I will abide by the MSA Regulations and not do anything that could damage the reputation of or have any negative effect on motor sport generally. I understand that if I do so, you may take disciplinary action against me.
- I understand that motor sport is dangerous and accidents causing death, bodily injury and property damage can and do happen.
- I will not exercise the privileges of this licence if I am aware of any medical or other reason that renders me unfit to do so.
- I understand that you are registered under the Data Protection Act to hold information on your computer system.
- I understand that as a licenced official you may include my contact details in your publications.

Your signature:

(If you are 17 or under, your parent or legal guardian must also sign below.)

Parent's or legal guardian's name:

Relationship to you:

Date:

Signature:

Date:

If you do not want to receive information from organisations other than the Motor Sports Association please tick this box.

YOUR PHOTO

We will include an encrypted image on your dangle badge. You are therefore required to submit a passport size photograph which must be representative of your current image. This is for your protection to guard against any possibility of improper use. For subsequent renewals a replacement photograph is not required unless there has been a material change in your appearance.

CLERK OF THE COURSE

If you are applying to become a Clerk of Course you are required to enclose a letter of endorsement, recommending your application, from a MSA recognised club, which organises the appropriate type of event.

MEDICAL

If you are applying to become a **Registered Doctor** a copy of your valid GMC Registration Certificate, together with your valid Professional Indemnity Insurance Certificate must accompany your completed application.

If you are applying to become a **Registered Paramedic** a copy of your valid HPC Registration Certificate must accompany your completed application.

If you are applying to become a **Registered Medical Assistant** a copy of your HPC or the Nursing & Midwifery Council Registration Certificate is required and your application must be supported by the Chief Medical Officer of the venue where it is intended you will attend MSA Permitted events. Demonstrable experience and proficiency in resuscitation and trauma management skills are required, also having experience of active participation in motor sport medical care or has attended an MSA Medical Staff Induction Course. It is desirable that the applicant has successfully attended at least one of the following courses: ATNC, PHTLS, PHEC, ALS, PHPLS, APLS or ATLS observer.

Professional Indemnity Insurance – Registered Paramedic's / Registered Medical Assistants

Professional indemnity insurance is required. Within the range of MSA-arranged insurances, medical malpractice insurance is now provided for volunteer paramedics (registered with the Health Professions Council) and for volunteer medical assistants (registered with the MSA) attending MSA authorised events. This cover does not extend to any other category of medical personnel. It does not cover those paramedics or medical assistants attending MSA authorised events as a result of a commercial contract between their employers and the meeting organisers, promoters or venue owners or operators, where the minimum level of required indemnification is £2,000,000 (Samaritan cover is not adequate), please enclose a copy of your insurance certificate in this instance.

TIMEKEEPER

If you are applying to become a Timekeeper Trainee only the completed application is required.

OTHER

If you are applying to become an **ARKS Club Examiner** your completed application must be accompanied by a letter of nomination from a MSA Registered Kart Club and you will need to complete the necessary training as required by ARKS.

If you are applying to become a **Driving Standards Observer (Race)** your completed application must be accompanied by a letter of nomination from a Race organising club together with confirmation of completion of a dedicated training course which will then be subject to approval of the Training Steering Group prior to final appointment.

If you are applying to become a **Radio Controller Probationary** you must first be the holder of a Senior Marshal (Rally) Registration issued by the MSA.

If you are applying to become a **Trainee Steward** your application must be supported by nomination of an existing MSA Steward and also by a recognised MSA Club. Following individual interview and identification of any additional experience needs, successful candidates are required to undertake a period of traineeship during which they complete a modular training programme to evidence their suitability for final appointment.

If you are applying to become a **Training Instructor** applications must be accompanied by a suitable c.v. to the MSA Training Steering Group, and further training recommendations may be made prior to appointment.

Applications will only be accepted for the **Route Liaison Officer** following a position becoming available and the recommendation of the Regional Association for your appointment.

RESCUE / RECOVERY

If you are applying to become a Trainee Rescue or Recovery, your completed application must be accompanied by a copy of your First Aid Certificate, together with a letter of endorsement from your Rescue or Recovery Unit signed by your Unit Chief or the Unit Administrator.

SCRUTINEER

If you are applying to become any of the Scrutineer Trainee grades only the completed application is required.